



## **BHARATI VIDYAPEETH'S NEW LAW COLLEGE, KOLHAPUR**

Accredited by NAAC With 'A' Grade  
Recognised u/s (2)(F) & (12)(B) of UGC  
Permanent Affiliation by Shivaji University, Kolhapur  
Near Chitranagari, (MS), Kolhapur-416013

Tel.: 0231-2621244/ 2621246, Fax : 0231-2621244

Website : <http://nlckolhapur.bharatividyaapeeth.edu> • E-mail : [bvnlck@gmail.com](mailto:bvnlck@gmail.com)

Founder  
**Dr. Patangrao Kadam**  
M.A., LL.B., Ph.D.

I/C Principal  
**Dr. Prafull Chavate**  
B.Sc., B.A., D.B.M., LL.M., SET., Ph.D.

Ref.No.: BV/NLCK /

/

Date:

**7.1.10: The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programm in this regard.**

### **Code of Ethics Policy Document**

#### **Code of Conduct**

**CODE OF CONDUCT FOR TEACHERS INCLUDING PRINCIPAL (As per UGC Norms) TEACHERS AND THEIR RESPONSIBILITIES:** Teaching is a Nobel profession thus whoever adopts teaching as a profession assumes the obligation to conduct himself herself in agreement with the ideal of the profession. A teacher is constantly under the scrutiny of his scholars and the society at large. Thus, every teacher should see that there's no incompatibility between his precepts and practice. The public ideals of education which have formerly been set forth and which he she should seek to inculcate among students must be his/ her own ideals. The profession further requires that the preceptors should be calm, patient and communicative by disposition and gracious in disposition.

#### **Teachers should:**

- Cleave to a responsible pattern of conduct and demeanor anticipated of them by the community;
- Manage their private affairs in a manner harmonious with the quality of the profession;
- Seek to make professional growth nonstop through study and exploration;
- Express free opinion by participation at professional meetings, forums, conferences etc. towards the donation of knowledge;
- Maintain active class of professional associations and strive to ameliorate education and profession through them;



*Chavate*  
I/C PRINCIPAL  
Bharati Vidyapeeth's  
New Law College  
Kolhapur.

- Perform their duties in the form of tutoring, tutorial, practical, forum and exploration work rigorously and with fidelity;
- Co-operate and help in carrying out functions relating to the educational liabilities of the council and the university similar as aiding in setting operations for admission, advising and counseling scholars as well as aiding the conduct of university and council examinations, including supervision, invigilation and evaluation; and
- Share in extension, co-curricular and extra-curricular conditioning including community service.

**TEACHERS AND AUTHORITIES** Teachers should • Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with quality of the profession;

- Discharge their professional liabilities according to the being rules and cleave to procedures and styles harmonious with their profession in initiating way through their own institutional bodies and/ or professional associations for change of any similar rule mischievous to the professional interest;
- Refrain from bearing any other employment and commitment including private instruction and guiding classes which are likely to intrude with their professional liabilities;
- Co-operate in the expression of programs of the institution by accepting colorful services and discharge liabilities which similar services may demand

**TEACHERS AND NON-TEACHING STAFF:**

There should be good working environment between teaching and Non Teaching Staff

**TEACHERS AND GUARDIANS**

Teachers should try to maintain contact with the guardians and their students. Try to solve problems of the guardian.

**CODE OF CONDUCT FOR STUDENTS**

- 1) All admissions shall be through CET Process.
- 2) In the college premises students should observe discipline and silence
- 3) Attendance is compulsory
- 4) No Society of students of the College will be permitted to be formed without the previous permission in writing from the principal. Every student event or activity may be conducted only with prior permission and approval from the Principal.



- 5) Students should read notices regularly and browse college and university website for regular updates.
- 6) All departments of the college (Gymkhana & Library etc.) will work according to the rules made in that behalf, from time to time by the principal and the concerned committees.
- 7) Ragging is strictly prohibited in this college as per Govt. of Maharashtra Ordinance dated 19th May 1999. Any one indulging in ragging is liable to be punished strictly including expulsion from the College and / or imprisonment up to three years, and/or fine up to Rs. 25,000/-. Any incident or attempt of ragging should be immediately reported by the students to the Principal or the Ragging Prevention Committee.
- 8) Special committee is formed as per the Supreme Court directions and the Shivaji University circular for the prohibition of sexual harassment of women at work place and Internal Grievance Committee, which is formed for dealing with such complaints if any in this college, under the 2013 Act, and all the prescribed rules regarding this will be strictly implemented.
- 9) Students should always carry it with them identity card, whenever in the college, or while representing the college at any other place
- 10) Students attendance for lectures, practical training programmes, tutorials and educational tours/ lectures is compulsory. Severe action will be taken against absent students, including fine for unsatisfactory or irregular attendance.
- 11) Dress code will be compulsory. Dress code will also be required for all college functions, and while representing the college in any events. Dress code for boys: White shirt and black Trousers and Black coat/ blazer. Dress code for girls: White Salwar Kameez with white dupatta/White sari with white sleeved blouse /White shirt with black trousers and Black coat/ blazer).
- 12) The Principal reserves the right to make changes in the above rules & regulations.

#### **Library rules**

1. The library is open from 09.30 AM to 04.00 PM on college working days for book transactions and the Reading room is 08.00 AM to 07.00 PM.
2. A college identity card is a must for sitting in the library reading hall and book transactions.
3. Making Entry in the register as per the use is compulsory for all library users in the Reading Hall/Internet/Journals sections.
4. Generally, one textbook is issued to the DIT (Diploma in Income and Sales Tax), and DLL (Diploma in Labour Law) students for ten days (Excluding Holidays).



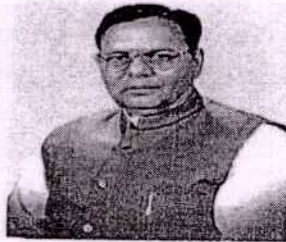
5. Two textbooks are issued to the PRE LAW-I, PRE LAW-II, PRE LAW-III, PRE LAW-IV, PRE LAW-V, LLB-I, LLB-II, and LLB-III students for ten days (Excluding Holidays).
6. One extra book is issued to the students if found utilizing the library facility sincerely. The books under the book bank scheme are issued to the shortlisted students by the library Committee for one semester by calling the applications in advance.
7. A maximum of ten textbooks are issued to the Faculty Members for one Semester. These books are to be returned/renewed by the end of each semester.
8. The reference books are allowed to refer to the library only.
9. After the due date given by the library, a fine of Rs. 1/- is charged per day till the date of return of the book to the students.
10. A printed journal issue is allowed to refer to the library only.
11. The issued book can be recalled by the library at any time.
12. Torn/damaged/marking done by pen or pencil on the pages of the book will be considered for charging a fine as per the library rules. The library may demand a new replacement copy of the latest edition of the same book by observing the physical condition of the book.
13. The Missing/Lost book by library users will be recovered by taking a new replacement copy of the latest edition of the same book. If such a book is out of publication the double price along with the pending fine of the same book will be considered for recovery.
14. The student has to pay the total fine amount for the books at the end of each academic year.
15. A hard copy of the Syllabus/previous year's question paper is issued for use exclusively in the library.
16. Use of mobile is strictly prohibited in all the sections of the library.
17. Maintain silence in the library always.
18. Edibles are not allowed in the library.
19. Do not disturb the arrangement of chairs in the reading room.
20. Access to the Internet facility room is available to library users during library working hours.
21. A Duplicate College ID card will be issued to the student with a charge of Rs. 150/- as a processing fee.
22. The student has to renew the Self-College ID card after confirming the regular admission to the next class at the start of the academic year only.



College has displayed code of conduct/rules of discipline in the  
College Prospectus



**Bharati Vidyapeeth**



**Hon'ble Dr. PAUNGRAO KADAM**

M.A., LL.B., Ph.D.

Founder, Bharati Vidyapeeth  
Chancellor, Bharati Vidyapeeth University  
Minister for Revenue, Maharashtra State

**CENTRAL OFFICE**

**Pune**

Bharati Vidyapeeth Bhavan,  
Lal Bahadur Shastri Marg,  
Pune - 411 030.  
Phones : (020) 24335701, 24335510  
Fax : 01-020-24339121  
E-mail : bharati@vsnl.com

**DIVISIONAL OFFICES**

**Mumbai**

Vainganga Worli Sagar Co-op Hsg.  
Soc., Flat No. 302, Worli Sea Face,  
Mumbai - 400 018.  
Phone : (022) 24944665.  
B. V. Educational Complex,  
Navi Mumbai  
Sector 3, C.B.D., Belapur,  
Opp. Kokan Bhavan,  
Navi Mumbai - 400 614.  
Ph.: (022) 27571505,  
27572131, 27571122

**Solapur**

Vijapur Road, Solapur - 413 004.  
Phone : (0217) 2611353, 2228203.

**Sangli**

Bharati Vidyapeeth Bhavan,  
Rajwada Chowk, Sangli - 416 416.  
Phone : (0233) 232229, 2277289  
Fax : (0233) 2341176

**New Delhi**

A-4, Rohlak Road,  
Opp. Ordnance Depot,  
National High Way 10,  
Paschim Vihar Extension,  
New Delhi - 110 083.  
Phone : 25284306, 25278446, 25205808  
Fax : (011) 25286442

**EDUCATIONAL CENTRES**

- Pune
- New Delhi
- Kolhapur
- Karad
- Satara (Panchgani) • Jat
- Navi Mumbai
- Sangli
- Solapur
- Jawhar





Bharati Vidyapeeth's

# NEW LAW COLLEGE

(Affiliated to Shivaji University)

R.S. No. 697/2A, Near I.T. Park,  
Mangalwar Peth, KOLHAPUR - 416 012.

Phone : 2621244

*Founder*

**Dr. Patangrao Kadam**  
M.A., LL.B., PH.D.

*Principal*

**Mangala Shripati Patil (Badadare)**  
B.A. (Hons.), LL.B. (Spl.), LL.M.



**Professional Ethics paper has been included in the University Paper for the purpose of Code of Conduct**

**DSC – 205: PROFESSIONAL ETHICS AND PROFESSIONAL ACCOUNTING SYSTEM**

**Object:** Advocates have the dual responsibility of upholding the interests of the client fearlessly while conducting themselves as officers of the court. Accordingly, they are expected to adhere to the highest standards of probity and honour. An advocate's conduct should reflect their privileged position in society which derives from the nobility of this profession. The service of an advocate to the common man should be compassionate, moral and lawful. Indian Legal System can write up the next big success story in professional legal education and consequently higher efficiency in Justice Delivery System if it succeeds in facilitating high professional skills, building up of human resource with proper integration of knowledge to match the growing world standard. Method of study: Lecture method and tutorial form of learning is the best method. Case study and research for self learning may also be truly effective. Paper writing and presentation may be gainfully employed to maximize the teaching-learning device. There are a lot of scope of innovation and new interpretation.

Evaluation methods: Theory Examination – 70 Marks Internal Assessment: Assignment / Project Work / Presentation : 20 Marks Viva Voce College Level : 10 Marks ----- : 30 Marks -----

----- Syllabus :

**Unit 1. Professional Ethics. ( 20 marks) 41**

- 1.1 Development of Legal Profession in India.
- 1.2 Concept, need and importance of Professional Ethics.
- 1.3 Bar Council of India Rules on Standards of professional Conduct and Etiquettes, seven lamps of advocacy
- 1.4 Duties and Obligations of Advocate (Norms of Professional Ethics) Section I -Duty to the Court. Section II -Duty to Client. Section III -Duty to Opponent. Section IV -Duty to Colleagues - Duty to Profession -Duty to Render Legal Aid.
- 1.5 Restrictions on other employments.
- 1.6 Senior Advocates and Restrictions on Senior Advocates.
- 1.7 Form of Dresses or Robes to be worn by Advocate.
- 1.8 Vakalatnama.



Unit 2. Advocates Act, 1961 : ( 20 marks) 2.1 Chapter I (Sections 1 and 2) Definitions-Advocate, Legal Practitioner, Law Graduate. 2.2 Chapter II (Sections 3 to 15) -Bar Councils Functions. 2.3 Chapter III (Sections 16 to 28) -Admission and Enrolment of Advocates. 2.4 Chapter IV (Sections 29 to 34) -Right to Practice. 2.5 Chapter V (Sections 35 to 44) -Conduct of Advocates. Punishment of Advocates for misconduct. 2.6 Chapter VI (Sections 45 -Miscellaneous.)

Unit 3. Bar-Bench Relations and Contempt of Court.( 10 marks) 3.1 Concept and Role of Bar-Bench Relation with reference to administration of Justice. 3.2 The Contempt of Courts Act, 1971 Sections 1 to 24.

Unit 4. Accountancy for Lawyers.( 10 marks) 4.1 Definition, object, Importance and Utility of Book Keeping. 4.2 Principles of Book-keeping and Accountancy, Accounting concepts and Accounting conventions. 4.3 Meaning and Advantages of Double Entry Bookkeeping. 4.4 Classification of accounts and Rules for debiting and crediting the accounts. Journal entries, Ledger Posting, Subsidiary Books. 4.5 Types of Cash Book. (a) Simple Cash Book. (b) Cash Book with Cash and Discount columns. (c) Cash Book with Cash, Bank and discount columns. 4.6 Bank Reconciliation statement. 4.7 Rectification of Errors. 4.8 Preparation of Trial Balance. 4.9 Preparation of Trading, Profit and Loss Account and Balance Sheet. 4.10 Preparation of Income and Expenditure Account. 4.11 Assessment of income and expenditure and payment of taxes by Advocates.

Unit 5. Cases & Selected Opinions Prescribed for Study. 5.1 Major Judgements of Supreme Court on the subject : 1) Pralhad Saran Gupta V/s Bar Council of India & another, AIR 1997, SC, 1338 2) Hikmat Ali Khan V/s Ishwar Prasad, AIR, 1997, SC 864. 3) V. P. Kumarvelu V/s B.C.L., AIR, 1997, SC 1014 4) P.D. Gupta V/s Ram Murty, AIR, 1988, SC 283. 5) In Re. V.C. Mishra, AIR, 1995, SC 2348. 6) Supreme Court Bar Association V/s Union Bank of India, AIR, 1988, SC 1895. 7) U.P. Sales Tax Service Association V/s Taxation Bar Association, Agara AIR, 1996, SC 98. 8) John D' Souza V/s Edward Ani, AIR, 1994, SC 975. 9) Dalal, D.S. V/s State Bank of India, AIR, 1993, CRLJ 1478. 10) Mr. Roma Banerji V/s Ushapati Banerji, AIR, 1958, CRLJ 1478.

5.2 Selected Opinions Of The Disciplinary Committee Of Bar Council Of India 1) B.C.I. TR Case No. 27/1988, Vol. 16(3&4) 1989, I.B.R. Y.V.R. (Complainant) V/s M.K.N. (Respondent). 2) B.C.I. TR Case No. 24/1986, Vol. 16(3&4) 1989, I.B.R.C.L. (Complainant) V/s N.T.S. (Respondent). 3) D.C. Appeal No. 6/1988, Vol. 16(3&4) 1989, I.B.R.J.E. (Appellant) V/s Smt. A (Respondent). 4) D.C. Appeal No. 28/1986, Vol. 15(3&4) 1988, I.B.R.J. (Appellant) V/s Smt. A (Respondent). 5) D.C. Appeal No. 35/1987, Vol. 16(3&4) 1989, I.B.R.N.M. (Appellant) V/s V. D. (Respondent). 6) D.C. Appeal No. 131975 (Mah.) Vol. 5 (1-3) 1976, Journal of Bar Council of India, A. (Appellant) V/s Bar Council of Maharashtra, (Respondent) 7) B.C.I. , TR.





Case No. 17/86. Vol. 15(3&4), 1988, I.B.R. M. (petitioner/complainant) V/s Bar Council of Maharashtra, (Respondent) 8) B.C.I. , TR. Case No. 63/1983. Vol. 15(3&4), 1988, I.B.R. B. (Complainant) V/s R. (Respondent) 9) D.C. Appeal No. 21 of 1985. Vol. 15(3 and 4), 1988, I.B.R.G. (Applicant) V/s T. (Respondent) 43 10) B.C.I. , TR. Case No. 61/1983. Vol. 14(2), 1987, I.B.R. D. (Complainant) V/s B.



*Zavate*

I/C PRINCIPAL  
Bharati Vidyapeeth's  
New Law College  
Kolhapur